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| **Client Name:** Cosmopolitan Industries Pvt. Ltd | | |
| **Accounting period:** 01 July 2020 to 30 June 2021 | | |
| **Prepared by:** Syed Muhammad Ali  **Reviewed by:** Mahdi Mohammad Mehrab |  | **Date:** 19 August 2021  **Date:** 19 August 2021 |
| **Further Reviewed by:** Humaun Ahamed |  | **Date:** 19 August 2021 |
| **Subject:** Memo of test of details on Other Receivables | | |

**Objective**

The objective of the Memo is to document the work procedures performed on Other Receivables.

**Background**

Cosmopolitan Industries (Pvt.) Limited (here-in-after referred to as the "Company" or "(CIPL") was incorporated in Dhaka, Bangladesh on 26 June 2005 as a private limited company under the Companies Act, 1994. The registered office of the Company is situated at House # 17, Road # 15, Sector # 03, Rabindra Swarani, Uttara, Dhaka. The Company is a subsidiary of Epic Designers Ltd., Hong Kong.

**Audit coverage**

1. To obtain the population of Other Receivables ledger at the year-end and tie out the same with financial statement;
2. To obtain employment contract and other supporting documents relevant to that other receivable especially related to forfeited Provident Fund;
3. To obtain Bank statement and check whether the addition/adjustment of advance from buyers are reflected in the bank account;
4. To perform test of details from selected sample.

**About Other Receivables**

The Other Receivables amount consists of the provident fund that has not been claimed by the employee and has been transferred to the EPIC bank’s account. Also, the provision of cash incentives that is provided by the government of Bangladesh to the RMG sector on a 4% based on their export.

**Approach followed by the Engagement Team**

We (Engagement Team) have performed following procedures for Other Receivables balances:

1. We have obtained Other Receivables balances from the draft financial statements of current period and tied out the balance with trial balance as well as general ledger balances. In addition, we have checked whether adequate disclosures are given for the amount on the draft financial statements. Work ref: OR 100;
2. We have sales contract and other supporting documents relevant to that advance, related bank statement and performed Test of details. Work ref: OR 150;

**Conclusion:**

On the above procedures, we have confirmed the balances of **Other Receivables,** shown on Financial Statement and noted that everything is presented accordingly.